**PgCert Academic Practice in Art, Design and Communication**

**Action Research Project Ethical Enquiry Form v1**

**Participant name:** \_\_Sarah Masters\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Cohort:** 4

**Tutor name**

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| 1. **What is your research question?**  Identifying barriers: what are the contributing factors on the BA and MA costume courses that prevent students with physical disabilities/mobility impairments from applying or succeeding on the courses? |
| 1. **Who will be providing you with information to help you answer your question, and how will you approach and/or select them?**   Staff at UAL  I plan to speak to the disability advisor for the course to see how barriers are identified during the ISA process and if there are any considerations made during that process that I am unaware of.  I would also like to do a questionnaire for the machine technicians after testing a machine that has been adapted to be more inclusive.  Do to a lack of representation of students who are wheelchair users currently at LCF I am unable to interview or survey any. |
| 1. **What will you be asking participants to do?**  * Take part in interviews to gain insight into those areas |
| 1. **How will you get informed consent from these participants?**   I will as all participants to sign a consent form which will allow them to remain anonymous if they wish to, and give them the right to withdraw at any time. |
| 1. **What potential risks to the interests of participants do you foresee and what steps will you take to minimise those risks?** A participant’s interests include their physical and psychological wellbeing; their commercial interests; and their rights of privacy and reputation.   The potential risks involved are staff willing to take part due to the current accessibility of our equipment. Staff may be concerned about repercussions from management if they disclose too much information that may cause harmful to the college’s reputation. By focusing on positive momentum from the new building being accessible and now looking forward to making the course accessible, I hope to mitigate any negative feelings about past decisions. |
| 1. **What potential risks to yourself as the practitioner do you foresee and what steps will you take to minimise those risks?**   I do not foresee any risks to myself. |
| 1. **Does your project involve children or vulnerable adults e.g. a person with a learning disability?**   No |
| 1. **How will you store the information you gather from participants?**   I store interviews as word documents as I plan to use the dictate function. I will retain recordings that I use if I choose continue the project outside of the PG cert. I will keep these for as long as my research continues. Anything destroyed will be wiped from all my devices. |
| **I confirm my responsibility to deliver the project in accordance with the Code of Practice on Research Ethics of the University of the Arts London (the University). In signing this form I am also confirming that:**   1. **The form is accurate to the best of my knowledge and belief.** 2. **I understand and accept that the ethical propriety of this project may be monitored by the relevant College Research body and/or the University’s Research Ethics Sub-Committee.** |
| Signed: ­­­\_\_Sarah Masters\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_08/01/24\_\_\_ |
| **I support this project and have** **reviewed it with the participant:**  Signed: ­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_ |